

# Jess Kozak

## Profile:

I am a passionate artist with a bachelor's degree in graphic design. I have excellent organizational skills. I like to be ahead of the game and therefore I manage my time wisely. I am seeking a position in the field of graphic design where I can express my creativity.

## Education:

University of Wisconsin-Parkside  
Bachelor of Arts in Graphic Design,  
May 2020

Cumulative GPA: 3.50

Provost's List

College of Arts and Humanities Dean's List

Phi Theta Kappa Honors Society

College of Lake County

Associate in Arts Degree, May 2018

Cumulative GPA: 3.62

College Honor List for Academic Excellence

Phi Theta Kappa Honors Society

## Skills:

Give and receive constructive criticism;

Meet deadlines;

Diligent;

Time management;

Focused;

Willing to learn new skills;

Experienced in multiple mediums;

Effective problem solver;

Team player;

Creative;

Great listener;

Responsible;

Open minded;

Organized;

Both oral and written communication skills.

## Portfolio Website:

<http://jesskozak.com/>

## Proficiencies:

Adobe Illustrator; Adobe Photoshop; Adobe XD; WordPress; Microsoft Office; Google Drive.

## Other Experience:

Dreamweaver; HTML; CSS; and Adobe InDesign.

## Interests and Hobbies:

Short story writing; painting; drawing; kayaking; hiking; and photography.



## Experience:

### Michaels Vernon Hills IL

Cashier, September 2021 to Present

- Purchases and returns
- Sales team PA/radio communications
- Customer assistance-phone
- Retrieve bopis/ups orders
- Customer assistance-point of sale
- Restocking, cleaning, and aligning of merchandise displays
- Packing orders for ship from store
- Creating merchandise displays for Sunday MakeBreaks
- Creating Kids Club Take and Make bags, and examples

### The Root Magazine Project Racine WI

Photographer, March 2020 to April 2020

- Take photographs inside Chit Chaat's restaurant
- Chose the best photos out of the 50 I took in one session
- Edit the best photos
- Three of my photos are featured in University of Wisconsin-Parkside's The Root Magazine, second edition from Summer 2020

<https://www.uwp.edu/learn/departments/art/rootmag.cfm>

### Union Park Community Project Kenosha WI

Designer, March 2019 to May 2019

- Developed logo and promotional plan for Kenosha Art Market
  - Coordinated with Lemon Street Gallery, Union Park Arts District, and their community partners
  - Directly communicated with The Director of Lemon Street Gallery
  - Team relationship building
  - Team interaction and independent assignments
  - Extracted understanding of customers' goals and objectives
  - Featured in a Kenosha News Article on May 14, 2019 by Terry Flores
- [https://www.kenoshanews.com/news/local/parkside-students-present-ideas-on-helpingpromote-the-arts/article\\_0b81e712-2725-50ec-a42b-ab5c9e170b37.html](https://www.kenoshanews.com/news/local/parkside-students-present-ideas-on-helpingpromote-the-arts/article_0b81e712-2725-50ec-a42b-ab5c9e170b37.html)

### Independent Painting Contractor Third Lake IL

Deck and railing painter, July 2018 to August 2018

- Independently managed project with quality workmanship
- Stained and painted neighborhood decks and railings

## Experience:

**It'Sugar** Gurnee IL  
Sales Associate, June 2017 to  
December 2017  
-Sales and customer interaction  
-Cash register proficiency  
-Merchandise display  
-Stocking and inventory

## Other Related Experience:

**Straylight Literary Arts Magazine,**  
Kenosha, WI  
February 2024  
-Featured in Volume 16.1 for Fall of 2023  
-Page 67 photography entry

**37th Annual CLC Student Art Competition,**  
Grayslake IL  
April 2018 to May 2018  
-Student exhibition  
-Presented sculpture at Wright Gallery

**Community Band,** Grayslake IL  
August 2016 to May 2018  
-Played second clarinet sheet music  
-Performed in four concerts with a seventy  
member band for College of Lake County